

## Internships

An internship is a supervised, undergraduate off-campus work experience in a position that relates to a student's career objective. It is administered jointly through the Department of Media Arts and the University's Center for Cooperative Education, and is available for credit on a pass/no pass basis.

### REQUIREMENTS:

- Minimum Grade Point Average of **2.8**
- Consent of Department - registration code (see Phyllis Slocum)
- Media Arts or CBCM Major Status or Media Arts graduate status and approval of the Media Arts Graduate Director.
- Senior standing (completed at least 90 hours total - at least 15 hours as an MRTS or CBCM Major).
- Earn up to 6 total semester credit hours in any combination of practicum and/or internship courses.
- Interns must work a minimum of 50 hours for each semester hour of credit earned.
- Meet all requirements for the internship position as outlined by the employer.

### PROCEDURES:

Locate an employer who will accept you as an intern. (See below "How To...").

### HOW TO IDENTIFY A SUITABLE INTERNSHIP POSITION

- Be Honest—what do YOU want to do as a media professional? That's KEY in looking for the right internship. NEXT:
- **Check** websites/call prospective employers in the field in your area of interest. Do they offer internships? Most do! For out of state internships, i.e. Hollywood, NYC, check the company's website for contact info.
- **Check** the Eagle Network (see my.unt.edu) for opportunities in your area of interest.
- **Check** internship board for more opportunities in your area of interest.
- More questions? Talk with the Media Arts Department Coordinator Phyllis Slocum. (Email for appointment).
- After locating an employer who will accept you as an intern and is willing to work with the Department and Cooperative Education, see Phyllis Slocum for the department appropriate materials.
- Take paperwork to the Cooperative Education Office **before** beginning the internship and register.

**PLEASE REMEMBER: Media Arts FIRST, THEN CO-OP BEFORE YOU BEGIN AN INTERNSHIP!**

Phyllis Slocum  
 Internship Coordinator  
 Department of Media Arts  
 Radio, TV, Film Performing Arts Building, 261C  
 940-565-2565; slocum@unt.edu

Media Arts coordinator/Internships and Coop  
 Internships and Cooperative Education  
 Suite 155 Chestnut Hall  
 940-565-2861